



The Knight Foundation Fellowship for Healthcare Technology Innovation is providing the following instructions for applicants to carefully review and follow before applying.

**For security reasons, the application platform will generate a new application for each browser session.** Therefore, it is recommended that you consult the instructions below and fully prepare all documents before selecting Apply Now.

**The program will not be responsible for materials submitted outside the scope of the below instructions.**

Thank you for your interest and we look forward to your application !

### **APPLICATION INSTRUCTIONS**

All required documents are available for download on the fellowship website:

[www.baptisthealth.net/innovations/fellowship](http://www.baptisthealth.net/innovations/fellowship)

When you have gathered all required signatures and have completed all required documents, please visit the fellowship website and select “Apply Now” under Online Application & Information.

Applications will be accepted from June 1, 2021 to August 5, 2021, 5:00 PM EST. **You are encouraged to apply as early as possible for rolling admissions.**

Baptist Health South Florida (“Baptist Health”) will select 20-25 Fellows who bring a passion for healthcare innovation, an entrepreneurial spirit, and diverse professional experiences that are additive to the education of their peers.



### Eligibility Requirements

All applicants must possess the following in order to be eligible for this program:

- full time employment
  - If you are an internal applicant, you must have an annual performance evaluation score of 3 or higher
- a bachelor's degree or higher
- at least 3 years of professional experience or graduate-level work
- support from your immediate supervisor, confirmed within a signed *Supervisor Support Form*
- the ability to commit to 12 hours each month for a 10-month program
- the ability to attend all sessions as outlined in the Fellowship schedule below
- consent to being photographed and video-recorded for fellowship content
- ability to travel to locations in Miami-Dade County for seminars (current events permitting)
- a dedication to attendance for fellowship sessions for future cohorts, participating in the final session and reception in June each year, and possibly participating in interviews regarding the fellowship program
- Optional: It is recommended applicants come with a novel concept for a product or solution that provides subject material for the experiential learning process, but it is not mandatory.



Fellowship Schedule

2021-2022 All seminar sessions will be on Fridays from 8:00 AM to 12:00 PM with the exception of Session 1	
Session 1; Morning Photography Session & Lunch	September 24, 2021 <b>8:00 AM to 2:00 PM</b>
Session 2	October 29, 2021
Session 3	December 3, 2021
Session 4; Workshop	December 17, 2021
Session 5	January 28, 2022
Session 6	February 25, 2022
Session 7	March 25, 2022
Session 8	April 29, 2022
Session 9	May 27, 2022
Session 10; 8:00 AM to 12:00 PM  Evening Celebratory Reception; 6:00 PM to 9:00 PM	<b><u>June 24, 2022</u></b>



Required Materials Instructions		
All required materials must be submitted in <b>PDF format</b>		
1. Cover letter detailing interest in Fellowship Program	1 page maximum, 11 pt font minimum	ALL APPLICANTS
2. Professional Resume	2 pages maximum	ALL APPLICANTS
3. Letter of Recommendation from a supervisor, mentor, or colleague	1 page maximum, 11 pt font minimum, signature required	ALL APPLICANTS
4. Optional* Concept Description  Applicants may choose to include a description of a concept for an innovation that they wish to pursue over the course of the program.	1 page maximum, 11 pt font minimum	ALL APPLICANTS-This is recommended but is not mandatory.
5. Supervisor Support Form	Supervisor signature required	ALL APPLICANTS
6. Intellectual Property Acknowledgement & Waiver Form	Applicant Signature <b>and</b> Witness Signature Required	ALL APPLICANTS
7. External Employer Intellectual Property Acknowledgement & Waiver Form  <b>It is highly recommended that you review this form with your employer well in advance, as it will require your employer's authorized signature.</b>	Authorized Employer Signature <b>and</b> Applicant Signature Required	EXTERNAL APPLICANTS ONLY  If you do not know whether you are considered an internal or external applicant, please consult page 2 of the Baptist Health IP Policy, available for download under Online Application and Information.  For purposes of the fellowship, participation is considered a use of BHSF resources under #2.
Finalists will be subject to a routine pre-selection background check in accordance with Baptist Health South Florida procedures.		



### Application Questions

When you have completed all documents and make the decision to select Apply Now, you will be asked several identity questions.

Baptist Health Innovations is committed to the advancement of inclusive practices in entrepreneurship, education, and professional communities.

The data collected from the questions will be kept confidential. The data will not be associated with the general information you provide and will be generated in the aggregate. Aggregate data will be provided to the Knight Foundation to remain in compliance with grant reporting. Otherwise, all identity data will not be provided to any external party for any reason.

Our purpose in collecting this data is to actively monitor the applications we are receiving for this program and ensure that our outreach efforts are successfully reaching all potential applicants within the South Florida community. Monitoring this data will allow us an appropriate amount of time to determine whether further outreach is necessary and take action in order to guarantee that all potential applicants have had ample opportunity to apply to this program.

Thank you for your interest in the Knight Foundation Fellowship in Healthcare Technology Innovation, made possible through the generous support of the John S. and James L. Knight Foundation and matching contributions from community philanthropists raised through the Baptist Health Foundation.

If you have any questions our instructions are not able to answer, please contact us at [InnovationPrograms@baptisthealth.net](mailto:InnovationPrograms@baptisthealth.net).