

### Computer Log In from the Hospital

1. Click on the Internet Explorer Icon
2. Click on "For Physicians" located at the top of the page
3. Below the Especially for Physicians heading click on [Sovera](#). The application will begin loading.
4. Enter your **User Name** and **Password** in CAPITAL Letters
5. Click on "I Agree"

### The Main Page displays your current deficiency

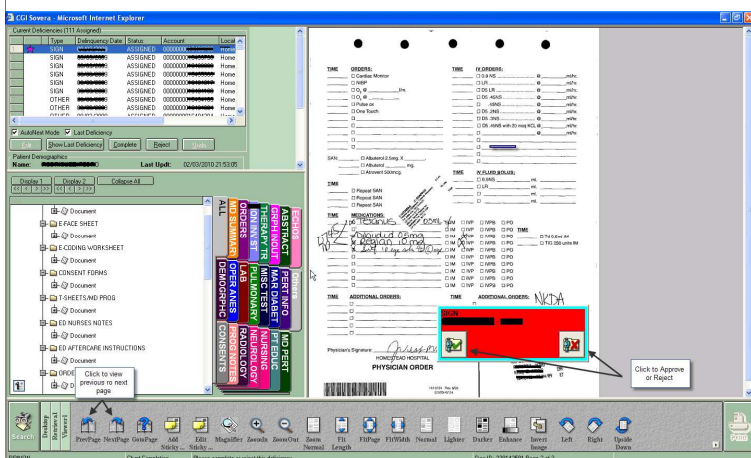
6. To review the previous page click on the arrows at the bottom of the screen

### Sovera Login Screen



7. To approve the document and sign click on the Green check mark

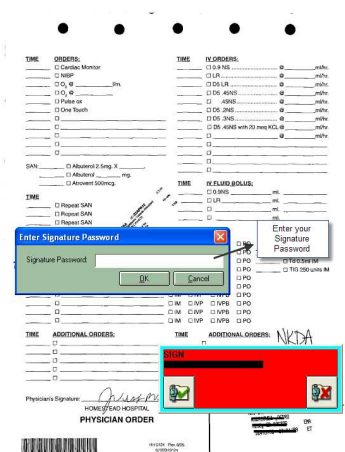
### Main Page



8. To reject the document click on the Red icon



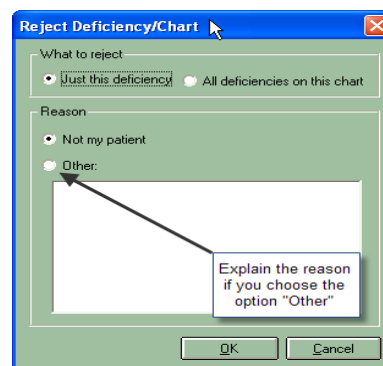
### Signature Window



- This is **Box**
9. Once you document box will can type password in CAPTIAL letters

your **Signature** approve the the signature open and you your Signature

### Rejecting your Deficiency



### Rejecting Chart

10. Click the document you are rejecting
11. Enter the reason why you are rejecting the deficiency/chart. If you choose the option "Other" please explain the reason

Deficiency/

