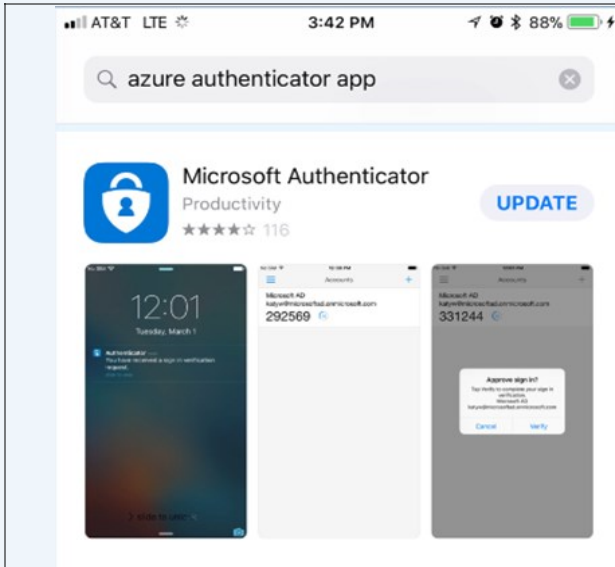# Multi-Factor Authentication App Setup Guide
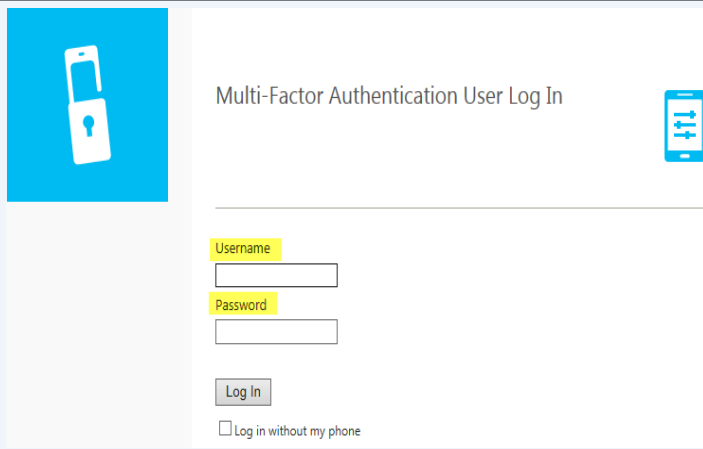
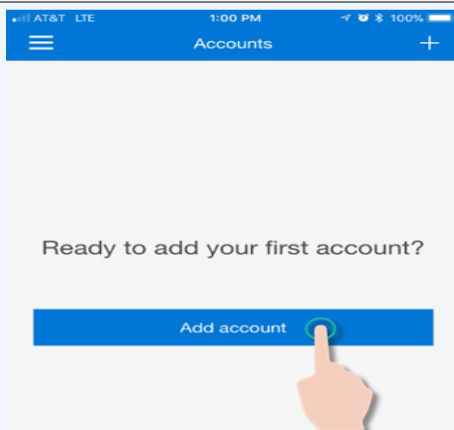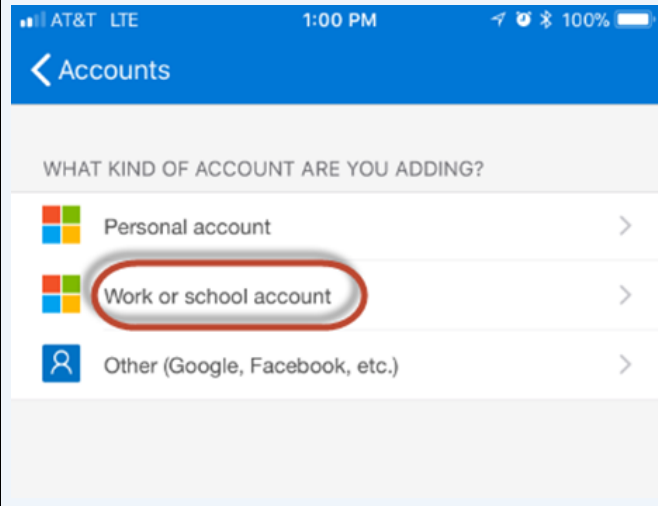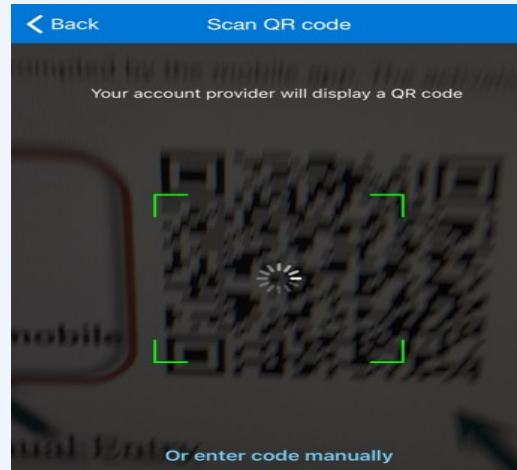|	
	This app is for Apple and Android devices. Go to the iPhone App store or Google Play store and search for "**Azure Authentication**" or "**Microsoft Authenticator**" You can have up to two (2) mobile devices activated at any given time. When you first open the app be sure to **allow notifications**.
	• Open up Internet Explorer or Safari on your computer and go to https://mfa.baptisthealth.net • Enter your username and password (Same one used for Cerner and Windows) • Click on **Log In.**
	• Click on the *drop-down* arrow next to Text Message • Select **Mobile App** • Click "**Generate Activation Code**"
	• Open the **Authenticator** app • Tap on **Add account**

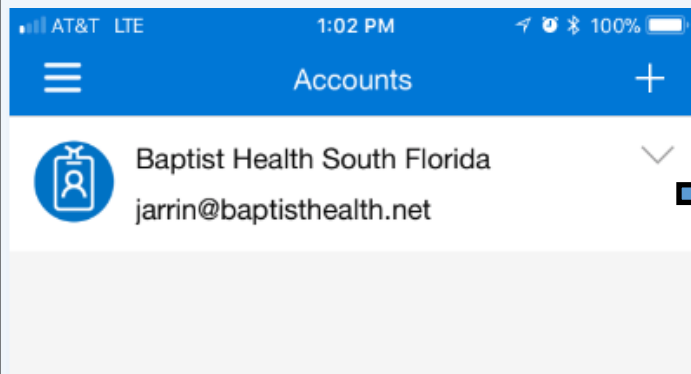# Multi-Factor Authentication App Setup Guide

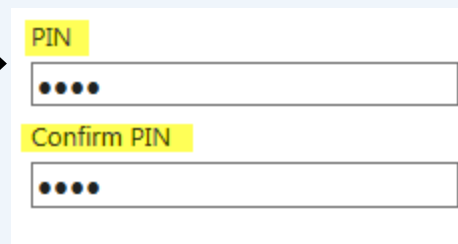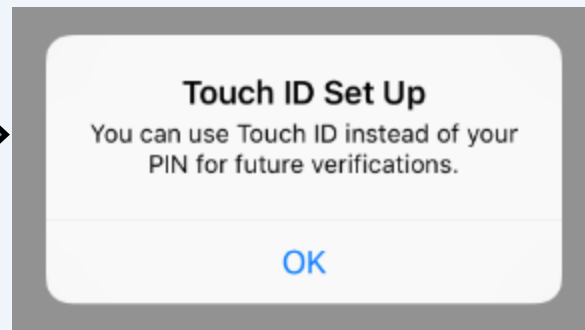|	
Select **work or school**	Allow the use of the camera or enter the activation code manually along with the URL.
Wait for this to come up on your phone screen	Go back to the website on your computer and create a PIN and click **"Authenticate me now"** PIN must be numeric, cannot contain 3 sequential digits and cannot contain 3 repeating digits. PIN Confirm PIN
Enter PIN and "**Approve**"	If available on your device, you can setup **TouchID** or **FaceID** Touch ID Set Up You can use Touch ID instead of your PIN for future verifications. OK
At this point, you should have 4 security questions on website on your computer. Pick 4 questions that you only have 1 answer for. The answers are case sensitive. You may need this if you lose your phone or do not have it with you and need a one-time bypass.	Now you can log in to the portal at https://portal.baptisthealth.net The End